

**Academic Senate – December 3, 2007**  
**Executive Committee – November 19, 2007**



16 November 2007

David W. Pershing  
Senior Vice President for Academic Affairs  
205 Park  
Campus

Dear Vice President Pershing:

At its meeting of 29 October 2007, the Graduate Council unanimously approved a proposal to change the Administrative Structure for The College of Architecture + Planning, with a School of Architecture and a Department of City and Metropolitan Planning.

The Planning Program has grown significantly since its move to the College of Architecture + Planning in 2003. Presently, the single department structure has reached the workable limits of that structure. Funding to support the Director of School of Architecture and the Chair of the Department of City and Metropolitan Planning has been allocated from College resources, as well as funding for administrative assistant support.

A copy of the proposal is attached for your approval. I would be pleased if you would transmit the proposal to the Academic Senate for its approval, then to the Board of Trustees, and finally, as an item for the Information Calendar of the Board of Regents.

Sincerely,

A handwritten signature in black ink that reads 'David S. Chapman'.

David S. Chapman  
Associate VP for Graduate Studies

The Graduate School  
302 Park Building  
201 South Presidents Circle, Room 302  
Salt Lake City, Utah 84112-9016  
(801) 581-7642 • FAX (801) 585-6749  
[www.utah.edu/gradschool](http://www.utah.edu/gradschool)

## **Request for Change in Administrative Structure for The College of Architecture + Planning**

This request is submitted pursuant to the Utah Board of Regents Policy and Procedures R401-5.3 and using the prescribed template R401-10.4 for the restructuring of existing programs.

### **Section I: Request**

The College of Architecture + Planning presently operates as a one department college. With the growth of its programs and as a result of a thorough internal review, the College's faculty and Dean have determined that the establishment of formal administrative divisions within the College are appropriate at this time. It is requested that the College be restructured with a School of Architecture and a Department of City and Metropolitan Planning. The research centers would remain under the direct supervision of the Dean. It is further requested that the name of the graduate degree conferred by the planning program be renamed the Master of City and Metropolitan Planning.

### **Section II: Need and Background**

In 1949 a Department of Architecture was organized within the College of Fine Arts. The Department became a separate academic unit, the Graduate School of Architecture, in 1974 and operated as a college within the university system. In 2003, the Urban Planning Program was moved to the Graduate School of Architecture which then was renamed the College of Architecture + Planning. The Planning Program had a single full-time faculty and about 25 undergraduate students at the time of its transfer. It now consists of seven full time faculty positions (of which funding for two will be available for '09-'10), 14 active auxiliary faculty, 85 undergraduates (plus 31 pre-majors), and with the establishment of the Master of Urban Planning degree in 2005, 50 active graduate students. Twenty-six students have already completed the M.U.P. degree program. Planning presently offers a Bachelor of Arts and Bachelor of Science in Urban Planning, a Master of Urban Planning, and an undergraduate minor and graduate certificate in Urban Planning. The M.U.P., established when planning moved to the College, has been very successful and is on schedule to receive professional accreditation from the Planning Accreditation Board in the near future. The administrative autonomy of a planning department is a requirement of accreditation. Additionally, the trajectory of faculty development within the planning area together with the needs of the discipline strongly indicate that a Ph.D. program in planning will be appropriate in the foreseeable future.

The architecture program maintains a steady enrollment based on the limits of its resources. Drawing from a pool of 318 pre-majors, who are taking course work in architecture, and an articulated program at Salt Lake Community College, the architecture programs maintain 90 undergraduates in the restricted major as well as 85 students in the graduate program. Architecture offers two accredited professional degree programs culminating in the Master of Architecture. It also offers the undergraduate degree, Bachelor of Science in Architectural Studies, the Master of Science in Architectural Studies, the joint M.Arch/M.B.A. degree program and a certificate in Historic Preservation.

Both architecture and urban planning share fully in the College mission statement of “constructing and maintaining the highest quality in our built and natural environments” through “a broad range of interests and expertise in creative design, building, planning, computer technology, issues of social and ecological responsibility, and the scholarly study of the history and theory of the built landscape.” The two disciplines have each prospered by their close association with the other. Cross listed courses draw students from both disciplines into the same classroom and studio, architecture faculty offer courses in the planning area and vice versa, cooperative service programs, guest lecture series, etc. enrich the content of both programs. A culture of shared interests and shared action is well established and highly valued within the College.

At the same time, the administrative demands placed on the College have changed significantly and require addressing. Both of the programs now face the same administrative demands that any department in the University faces from faculty needs to curriculum and student management. The present single department college structure has been used to incubate and develop a second professional discipline alongside architecture but has now reached the workable limits of that structure. The situation is heightened by growth not only within the two academic areas but in research initiatives and centers. Nationally, the standard, virtually exclusive, administrative structure for colleges containing more than one professional program dealing with the built environment, is to establish each professional program (architecture, planning, landscape architecture, interior design, etc.) as an administrative unit.

An initial effort to confront these demands has been the appointment of a Director for the Planning Program and an Associate Dean for Architecture. Both these positions are internally functioning much like chairs. These people are now fulfilling many of the responsibilities outlined for a chair by PPM 8-5 with the ultimate intention of fulfilling all the listed responsibilities as they are clarified in partnership with the Dean. Of those responsibilities they are presently accountable for certain funds in their areas, serving as the official representative of their area as delegated by the Dean, directing hiring procedures, submitting reports for their area, recommending faculty salary adjustments, working with the Dean in budget development, making teaching and work assignments, and exercising general leadership for the respective faculties. The proposed formal restructuring of the College will allow for the full implementation of this traditional administrative pattern.

This proposal asks that the two units formed within the College be named the School of Architecture led by a Director and the Department of City and Metropolitan Planning led by a chair. The request for architecture to be established as the School of Architecture responds to the fact that more than 60% of the architecture programs in the United States use the designator “School.” The Association of Collegiate Schools of Architecture is the professional body composed of all accredited architecture programs in the United States and Canada. It also recognizes the long tradition of the architecture program on this campus being titled as a School. The proposal also asks for the designation of a Department of City and Metropolitan Planning in place of the presently used term, Urban Planning. Urban was commonly added as a descriptor in place of city some years ago, although major programs (Berkeley, Chapel Hill, Cornell, Penn, Georgia Tech) resisted this move in order to stay grounded to the historic issues of cities. The term metropolitan is proposed here as a much more current term (than regional) to indicate the

necessary recognition of the complex interweaving of places which distinguish the twentieth-first century.

### **Section III: Institutional Impact**

The proposed structural change should have no impact on enrollments either within the College or other programs outside the College. The request for departments is in large part driven by the enrollment growth which has already taken place and seeks to better manage and accommodate that growth. The new structure is expected to provide better direct services to students as well as significantly better support for faculty, which may well facilitate some ability to further develop enrollments. As professional programs, however, enrollments will still be limited to the capacity of faculty and facilities.

A key element of this request, of course, is the impact it will have on the administrative structure of the College. Presently, in addition to the responsibilities of a college dean, Dean Scheer serves as the chair of Architecture and the chair of Urban Planning. The College structure is completely horizontal with all academic programs, special programs, research centers, and staff areas reporting directly to the Dean. With two fully developed professional programs, each group of faculty feels the need of a certain autonomy in which to develop its own curriculum and pursue its own disciplinary interests. The expanded mission and commitments of the College also demand the full engagement of the Dean in college level responsibilities such as development and external relations rather than the internal administration of chairing departments. The proposed structure (Appendix A) creates a chair for Urban Planning and a director for Architecture. Traditional departmental responsibilities as well as appropriate staff areas and programs will fall under these positions. Each of these areas will be supported by an administrative assistant. Continuing to report directly to the Dean will be the Associate Dean who, now relieved of many of the daily administrative duties by the new departments, will be able to support college obligations and initiatives, the Financial Officer, the Director of Development, the directors of the three research centers and the manager of the college network and facilities. This more vertical structure which functionally groups the activities of the College into traditional working teams will provide the framework for a much more efficient and constructive organization.

The number of eligible members of the faculty for RPT purposes (Appendix B) at the department/school level is sufficient for all necessary actions with the possible exception of appointment to full professor in planning. That exception will be nullified this calendar year if expected additions to the faculty occur as outlined in Appendix B. If those hires do not take place, the Dean would appoint appropriate professors from the School of Architecture to serve on the committee. In accord with PPM 9-4 section 2.C, the College will continue to refer its RPT decisions to the Senior Vice President for his referral to UPTAC for review.

The physical facilities of the College have already been heavily tested by the incorporation of new and growing programs. These space needs, while great, will not be impacted by the new administrative structure. Indeed, the streamlining and functional organization of the administrative structure will be helpful in addressing the demands presently affecting the physical facilities.

The proposed change will not, in itself, affect curriculum, other components of University organization or degrees offered with the exception of the graduate degree in planning. The graduate degree in planning will be the professionally accredited degree, and it is requested that its name be changed to agree with the name of the program, City and Metropolitan Planning. The undergraduate degree in planning will continue to use the name Urban Planning in recognition of the long history of that degree at this university, and to emphasize the difference between it and the professionally accredited degree. The University Bulletin, which already list architecture and planning as separate areas under their own names and with separate course listings, would require only minor adjustment.

#### **Section IV: Finances**

No new funding is sought with this request for administrative restructuring. While costs are associated with the proposed change, the additional costs for administrative roles and staff support positions are in place. A new line in Planning containing administrative responsibilities was filled at the end of last year. This position will serve as the Chair of the Department of City and Metropolitan Planning. Additional funding for the administrative responsibilities for the Director of Architecture has been allotted from within College resources. The funding for the architecture administrative assistant is a reassignment of a staff position within the College. The planning administrative assistant will be a new position funded through growth funds in the planning program and college resources. Effort has been made to affect cost saving by sharing support services across the College where possible.

**10.3.1. Signature Page to Accompany Proposals Requiring Board Consent** - This signature page, with all appropriate signatures included, should be sent to the Commissioner's Office and kept on file at the proposing institution.

Institution Submitting Proposal: University of Utah

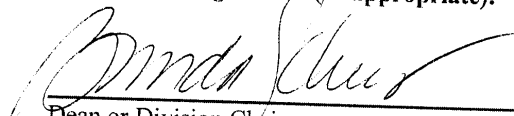
College in Which Administrative Units Will Be Located: College of Architecture + Planning

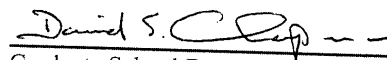
Administrative Units Titles: School of Architecture and Department of City and Metropolitan Planning

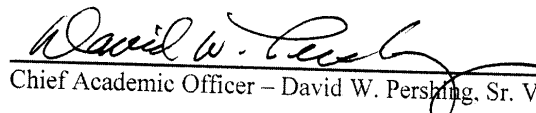
Recommended Classification of Instructional Programs (CIP) Code: \_\_\_\_\_

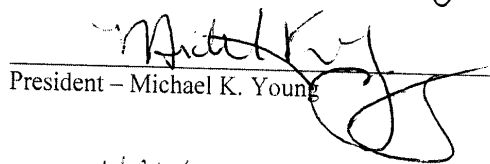
Proposed Beginning Date: July 1, 2008

**Institutional Signatures (as appropriate):**

  
\_\_\_\_\_  
Dean or Division Chair -

  
\_\_\_\_\_  
Graduate School Dean - David S. Chapman, Dean

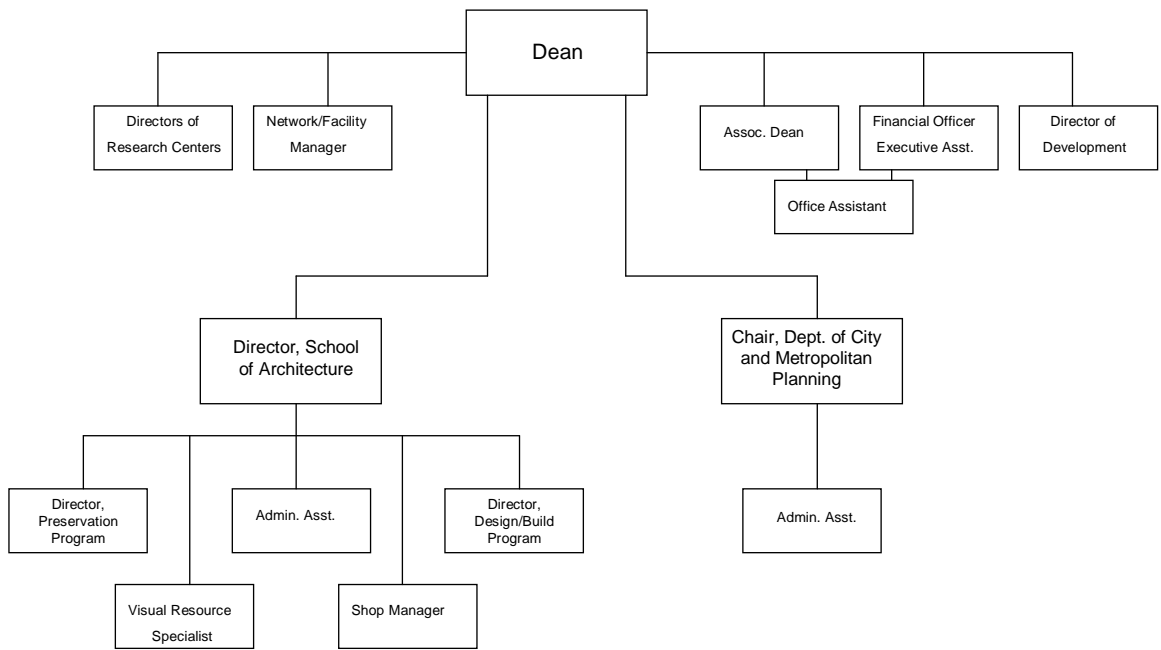
  
\_\_\_\_\_  
Chief Academic Officer - David W. Pershing, Sr. Vice President, Academic Affairs

  
\_\_\_\_\_  
President - Michael K. Young

11/26/07  
\_\_\_\_\_  
Date

## Appendix A

### College of Architecture + Planning Proposed Organizational Chart



## **Appendix B**

### **Tenure/Tenure Track Faculty Distribution**

#### **Architecture**

Professors:

Bradley, Martha  
Carter, Thomas  
Goss, Peter  
Miller, William  
Scheer, Brenda (joint appointment)  
Serrato-Combe, Anthony

Associate Professors:

Bermudez, Julio  
Tripeny, Patrick  
Young, Robert

Assistant Professors:

Benham, Lisa  
Locher, Mira  
Mooney, Anne  
Ruegemer, Joerg  
Smith, Ryan

#### **Urban Planning \***

Professors:

Emmi, Phil  
Scheer, Brenda (joint appointment)

Associate Professor:

Sanchez, Thomas

Assistant Professor:

Bartholomew, Keith

Open Lines:

Position #1 Hiring this year  
Position #2 Funded for '09-'10  
Position #3 Funded for '09-'10

\* At this writing the College has two additional offers out to two full professors, constituting a special cluster hire. If they accept, the two additional positions will increase the total faculty to eight, not including the dean.





24 October 2007

Dean  
Graduate School  
Park Building  
University of Utah

Dear Dr. Chapman:

The University of Utah Libraries have been asked to comment on our ability to support students in the reorganized College of Architecture and Planning. The libraries are committed to supporting the university and its faculty as they develop programs needed by our students.

We are given to understand that this is an administrative change and does not have a direct impact on the courses offered and research done in the College. Marriott Library already has separate budget allocations and librarians for architecture and urban planning and will continue to work with students and faculty in both areas.

Yours truly,

Barbara Cox  
Coordinator of Library Selectors / Urban Planning Librarian  
Collection Development  
Marriott Library

**University Libraries**

Marriott Library  
Salt Lake City, Utah 84112  
(801) 581-8558



October 23, 2007

David Chapman, Ph.D.  
Dean, Graduate School  
University of Utah

RE: Request to departmentalize the College

Dear Dean Chapman and the Graduate Council:

In 2003, the Graduate School of Architecture became the College of Architecture and Planning, in recognition of the addition of the urban planning program to the offerings of the school. In only four years, enrollment and faculty resources in urban planning have increased 300 % with additional growth and new programs expected in the near future. The staff and leadership of the College have been strained by this success since the College still operates as one department. Despite many similarities and shared values, the very different nature of the curriculums and faculty now suggest that the time has come to implement a planned split of the two programs into two departments.

This will have many benefits, among them sharing responsibility for leadership, freeing up my time for more traditional "dean" activities and bringing new faces and new ideas into the college management team. The faculty and I also would like to acknowledge the maturity, independence and stability of urban planning by giving it departmental status, allowing it to undergo professional accreditation review as early as next year.

I am very delighted to support this request and would welcome your consideration and comments. I would also like to report to you that the College Council has voted its unanimous approval for this change.

Sincerely,

Brenda Case Scheer, AIA, AICP  
Dean